

Chorus Education Trust

Westfield School Uniform Policy

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Westfield School

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Version control

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1.0	Throughout	Annual review – very minor changes to fonts and jewellery	Oct 2025	M Clayton

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1. Aims

This policy aims to:

- Outline our approach to requiring a uniform that is of reasonable cost and offers the best value for money for parents and carers
- Explain how we will avoid discrimination in line with our legal duties under the Equality Act 2010
- Clarify our expectations for school uniform

At Westfield, we are proud of our school uniform. We strongly believe that our uniform plays a valuable role in contributing to the professional ethos of our academy and prepares our students for future success in all walks of life.

- It creates a sense of identity and belonging to the Westfield school community
- It enables students to wear clothes that are formal, comfortable, safe and suitable for a professional environment
- It provides cost-effective professional clothing, removing the pressures of social fashion trends
- It helps prepare students for their future in the world of work, where a set dress code is usually expected.
- Allows our students to be clearly identified as Westfield students, and help staff to keep them safe.

2. Our school's legal duties under the Equality Act 2010

The [Equality Act 2010](#) prohibits discrimination against an individual based on the protected characteristics, which include sex, race, religion or belief, and gender reassignment.

To avoid discrimination, our school will:

- Avoid listing uniform items based on sex, to give all students the opportunity to wear the uniform they feel most comfortable in or that most reflects their self-identified gender
- Make sure that our uniform costs the same for all students
- Allow all students to have long hair (though we reserve the right to ask for this to be tied back)
- Allow all students to style their hair in the way that is appropriate for school yet makes them feel most comfortable
- Allow students to request changes to swimwear for religious reasons
- Respect the importance of religious and cultural dress and individual choice to wear a headscarf, turban or other religious headwear
- Allow for adaptations to our policy on the grounds of equality by asking students or their parents to contact school via enquiries@westfield.chorustrust.org, to answer questions about the policy and respond to any requests

3. Limiting the cost of school uniform

Our school has a duty to make sure that the uniform we require is affordable, in line with statutory [guidance](#) from the Department for Education on the cost of school uniform.

We have achieved this in the following ways:

- We have ensured that our uniform supplier provides high quality uniform at an affordable price (the total cost of our school uniform and PE kit combined is amongst the most cost effective for any school in Sheffield)
- We have limited the number of essential items that require the school logo, with only 2 essential branded items as part of our daily school uniform, and only 1 essential branded items required as part of our PE kit, all of which are moderately priced.
- We have chosen a uniform that is comfortable, durable and professional in appearance. It also provides flexibility and options with regards to the items students can choose to wear.
- We allow students to wear any coat of their choosing in addition to the school uniform, to keep warm on the colder days.
- We have the same uniform arrangements for all year groups from Y7-11, ensuring that students are able to wear the items of uniform they have for as long as possible, and avoiding the need to purchase any new items unnecessarily year upon year.
- Our only other essential items are the PE kit, which again is high quality and cost effective for parents / carers.
- Trousers, shorts, skirts, shoes and trainers can all be purchased from any local supermarket or other provider, giving parents the freedom and choice to ensure they are getting the best deal for themselves
- We have second hand uniform available in all sizes, that remains in extremely good condition, available to purchase from student reception at any time. Parents/carers are able to order second-hand uniform through enquiries@westfield.chorustrust.org.
- We keep our uniform under constant review, and the thoughts and feelings of our student and parent body are considered at all times when making decisions about updating our uniform guidance.
- We routinely consult with our student body about their feelings and experiences wearing our uniform.

4. Expectations for school uniform

4.1 Our school's uniform

We are proud to be a uniform school and passionately believe in both its importance, and professional appearance. Westfield school uniform provides our students with a shared identity, encourages pride in appearance and allows for positive community recognition. It also reflects the high standards we set throughout the school and prepares our students for the working world, beyond Westfield School.

All students are expected to wear the appropriate agreed school dress at all times in school and for education related visits. The only branded item required is a polo or shirt or school jumper.

- **Black Westfield school jumper**
Students are not permitted to wear any other type of jumper in school.
- **Black or white Westfield school polo shirt.**
Students can wear an unbranded plain white or black polo shirt to ease financial costs if required.
No other types of t-shirt are permitted to be worn.
- **Plain black trousers.**
These must be full-length, smart, formal professional trousers (with a waistband, zip and button).
Jeans, skinny jeans, jeggings, leggings or chino style trousers are not permitted.
- **Plain black skirt.**
This must be a tailored skirt that is professional in appearance, suitable for a workplace.
- **Plain black shorts.**
These must be tailored, formal school shorts, without a logo.
Cargo shorts, denim shorts and sports shorts are not permitted.
- **Plain black footwear.**
All the visible parts of the shoe must be black. Pumps are permitted, but must be completely black.
All footwear types must be sturdy and suitable for the demands of the school day.

The Westfield Way: School Uniform



We are proud to be a uniform school. *Our uniform provides:*

- A sense of identity and belonging to the Westfield school community
- Cost-effective professional clothing for our students, removing the pressures of social fashion trends and the financial implications these bring
- Allows staff to clearly identify Westfield students at all times and keep them safe.



Black sweatshirt with embroidered Westfield badge.
No other types of jumper are allowed in school.
No outdoor coats or jackets should be worn inside school.



Black or white polo shirt with embroidered Westfield badge; or plain black or white school polo shirt.



or



or



Plain black trousers
Must be tailored and professional in appearance, suitable for a workplace. We deem this to include a waistband, button and a zip.

Plain black tailored shorts
Must be tailored and professional in appearance, suitable for a workplace. No logos are permitted.

Plain black skirt
Must be tailored and professional in appearance, suitable for a workplace. We deem this to be knee-length and loose fitting.



Plain black footwear
All visible parts of the shoe must be black

The Westfield Way: School Equipment



To ensure you are “Ready”, you are required to bring the following essential equipment to school every day:

- A school bag
- A pencil case
- 2x black or blue pens
- Pencil
- Ruler
- Calculator
- School planner

It would be beneficial to also have:

- A highlighter
- A rubber
- A pencil sharpener
- A whiteboard pen
- A purple pen

Uniform is not...



Hoodies of any type



Non-uniform jumpers of any sort



Chinos or jeans



Leggings or sportswear



Cargo shorts, denim shorts, cycling shorts, sports shorts



Any footwear with coloured logos or soles, of any type. Footwear must be sturdy, and safe for a place of work.

All students who arrive in school without the planner, or not wearing full school uniform, then they will be directed to our Ready gate at the swimming pool entrance.

At the Ready Gate, staff will supportively work through the following process to ensure all students are Ready for school each day:

- 1) Provide a “day planner” if they require one
- 2) Facilitate a phone call home to check if an item of school uniform can be brought into school that day
- 3) Provide a replacement item of school uniform that the student can loan for that day

4.2 PE Kit

Compulsory items of PE kit:

- Westfield polo shirt/t-shirt or plain black polo shirt/t-shirt.
- Black shorts, tracksuit bottoms or leggings.
- Westfield hoody or plain black sweatshirt/hoody (to be used only in PE lessons).
- Suitable sporting trainers are permitted; however, **we do not allow the use of pumps in any form.**
- All students must have suitable swimwear, swimming trunks above the knee or a one-piece swimming costume.
- All jewellery to be removed.

Optional items of PE kit:

- Westfield PE shorts.
- Black jumper or sports coat for outdoor PE.
- Shin pads are advisable for sports such as football and rugby.
- Boots suitable for activities on the field are advisable.
- **All GCSE PE students** may wear a Westfield GCSE polo shirt. This can be purchased through the PE department.

Mouth Guards:

We strongly encourage parents to purchase and reinforce the importance of wearing a mouth guard with their child, when taking part in curriculum rugby PE lessons.

Students taking part in extracurricular rugby fixtures and tournaments will be expected to have and wear a mouth guard in order to participate.

4.3 Where to purchase it

You can buy uniform and PE kit from a number of local suppliers. If purchasing items over the summer period, please allow 4 weeks for delivery as this is their busiest time.

Our uniform providers are [Logo Leisurewear](#), [Pinders Schoolwear](#) and [School Trends](#).

Non-branded items can be bought from any shop - please see the tick list in Appendix A for full details.

Logo Leisurewear also offer an embroidered patch to purchase if parents/carers would prefer to add this to a plain jumper.

Secondhand Uniform

We have a selection of pre-loved uniform that can be offered to families in need. For more information, please email enquiries@westfield.chorustrust.org

4.4 Coats

Outside coats of any style or colour can be worn by students, to help keep themselves warm whilst outside in the colder temperatures.

However, students are asked not to wear their coats inside the school building. This is to ensure that Westfield students can be clearly identified by their Westfield uniform at all times. Students can use their school bag or locker to store their coat while inside the building.

4.5 Jewellery

On health and safety grounds, we do not allow students to wear excessive amounts of jewellery in our school. Students are not permitted to wear rings.

We advise that all piercings should be carried out at the very beginning of the summer holiday to allow time for healing and safe removal at the start of the new academic year.

4.6 Mobile Phones/Smart watches/Earphones/Airpods

Students are not allowed to use mobile phones, smartwatches or earphones/airpods/buds whilst on the school site, they must be kept in a student's bag at all times.

If any of these items are seen or heard during the school day, they will be confiscated by staff and stored securely in the school safe behind reception. Students can then collect their belongings at the end of the school day.

5. Expectations for our school community

5.1 Students

Students are expected to wear the correct uniform at all times (other than specified non-school uniform days) while:

- On the school premises
- Travelling to and from school
- At out-of-school events or on trips that are organised by the school, or where they are representing the school (if required)

Students are also expected to contact enquiries@westfield.chorustrust.org if they want to request an amendment to the uniform policy in relation to their protected characteristics.

5.2 Parents and carers

Parents and carers are expected to make sure their child has the correct uniform and PE kit, and that every item is:

- Clean
- Clearly labelled with the child's name
- In good condition

Parents are also expected to contact enquiries@westfield.chorustrust.org if they want to request an amendment to the uniform policy in relation to:

- Their child's protected characteristics
- The cost of the uniform

Parents are expected to lodge any complaints or objections relating to the school uniform in a timely and reasonable manner.

Disputes about the cost of the school uniform will be:

- Resolved locally
- Dealt with in accordance with our school's complaints policy

The school will work closely with parents to arrive at a mutually acceptable outcome.

5.3 What happens if a student is not in Uniform

Students are not allowed to go through the school day wearing non-permitted uniform.

Student uniform is checked every morning by senior staff on the front gate. If a student arrives at school wearing non-permitted uniform, they will be required to go to the Ready Gate (located at the swimming pool entrance). Staff at the Ready Gate will support the student to contact home to ascertain if correct uniform can be brought in at the first instance, if not, the student will be required to change into uniform provided by school. They will leave their non-permitted item(s) with school and swap back at the end of the school day.

In cases where it is suspected that financial hardship has resulted in a student not complying with this uniform policy, staff will take a mindful and considerate approach to resolving the situation.

5.4 Governors

The governing board will review this policy and make sure that it:

- Is appropriate for our school's context
- Is implemented fairly across the school
- Takes into account the views of parents and students
- Offers a uniform that is appropriate, practical and safe for all students

The board will also make sure that the school's uniform supplier arrangements give the highest priority to cost and value for money, for example by avoiding single supplier contracts and by re-tendering contracts at least every 5 years.

6. Monitoring arrangements

This policy will be reviewed annually by the School Business Manager in conjunction with Head of School.

7. Links to other policies

This policy is linked to our:

- Behaviour policy
- Equality information and objectives statement
- Anti-bullying policy
- Complaints policy

› Appendix A

Uniform Checklist

Item	Optional?	Where from?
School uniform:		
Westfield School Jumper	Required	Pinders Logo Leisurewear School Trends
White or black Westfield Polo shirt	Required	Pinders Logo Leisurewear School Trends
Plain black trousers Or Plain black skirt Or Plain black school shorts	Required	Buy from any shop
Plain black footwear	Required	Buy from any shop
Coat	Required	Buy from any shop
PE kit:		
Westfield polo shirt/t-shirt Or Plain black polo shirt/t-shirt	Required	Pinders Logo Leisurewear School Trends
Black shorts Or Black tracksuit bottoms Or Black leggings	Required	Buy from any shop
Suitable sporting trainers	Required	Buy from any shop
Swimming trunks (above the knee) Or One-piece swimming costume	Required	Buy from any shop
Black jumper Or Black sports coat (for outdoor PE)	Optional	Buy from any shop
Shinpads	Optional	Buy from any shop
Boots suitable for activities on the field	Optional	Buy from any shop
Mouthguards	Optional	Buy from any shop
Westfield hoody or Black hoody jumper	Optional	Pinders Logo Leisurewear School Trends